



Enhancing Grant Compliance:

Integrating Grants Office into Finance and Procurement

Finance Division
June 13, 2024



Learning Outcomes of this Session

- Evaluate current grants management finance and procurement processes
- Identify opportunities for integration and enhancement
- Learn practical strategies for aligning roles, responsibilities and workflows
- Streamline operations and improve compliance
- Leverage technologies to enhance transparency and create efficiencies
- Foster a collaborative culture to optimize grants management practices
- Proactively identify and mitigate compliance risks

Agenda

- Understanding the current standing of the Grants Office at Middlesex
- Integration of Grants Office into Finance Division
- Implementing streamlined processes & workflows
- Strengthened compliance oversight and monitoring
- Questions



Understanding the Grants Office at Middlesex

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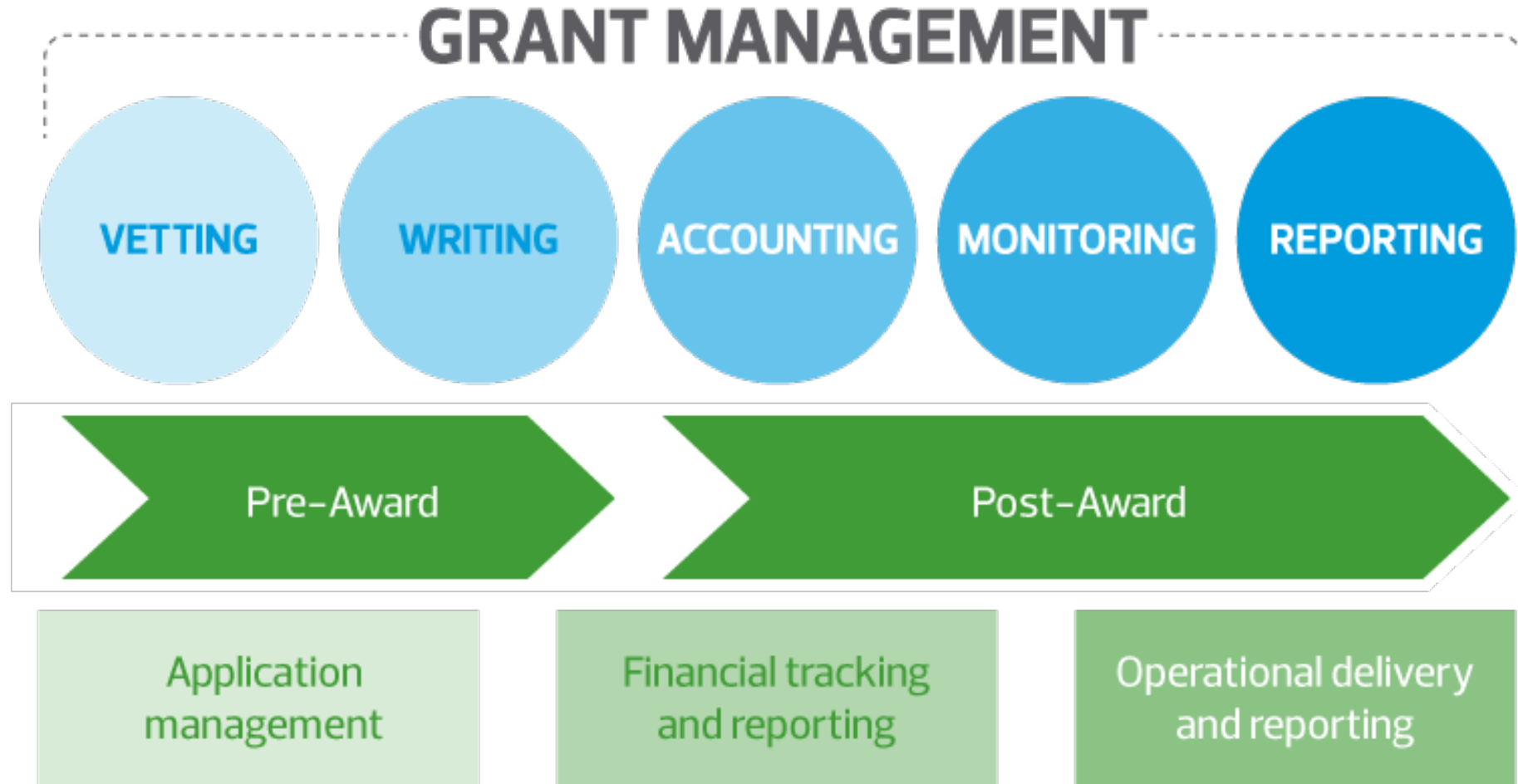
Benefits of Grants

Innovate. Expand. Better serve our students and community



Scope and Role of the Grants Office

Understanding the current standing of the Grants Office at Middlesex



Operationalizing through the Varied Roles of the Grants Office

Understanding the current standing of the Grants Office at Middlesex



Assess capacity and identify funding priorities

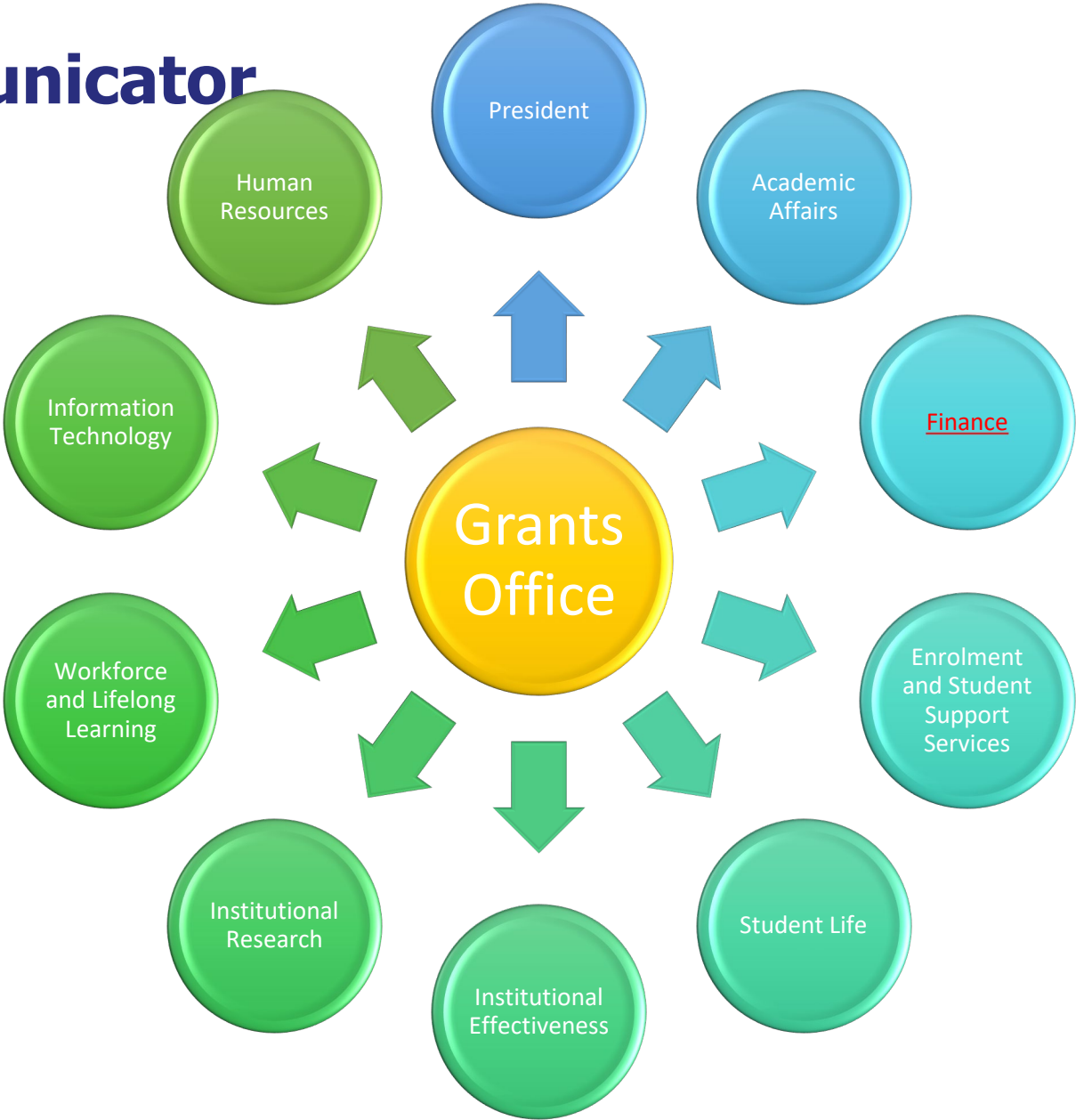
Complement organizational mission and vision

Manage Compliance

Organize resources through grant seeking

Grants Office as Communicator

Understanding the current standing of the Grants Office at Middlesex

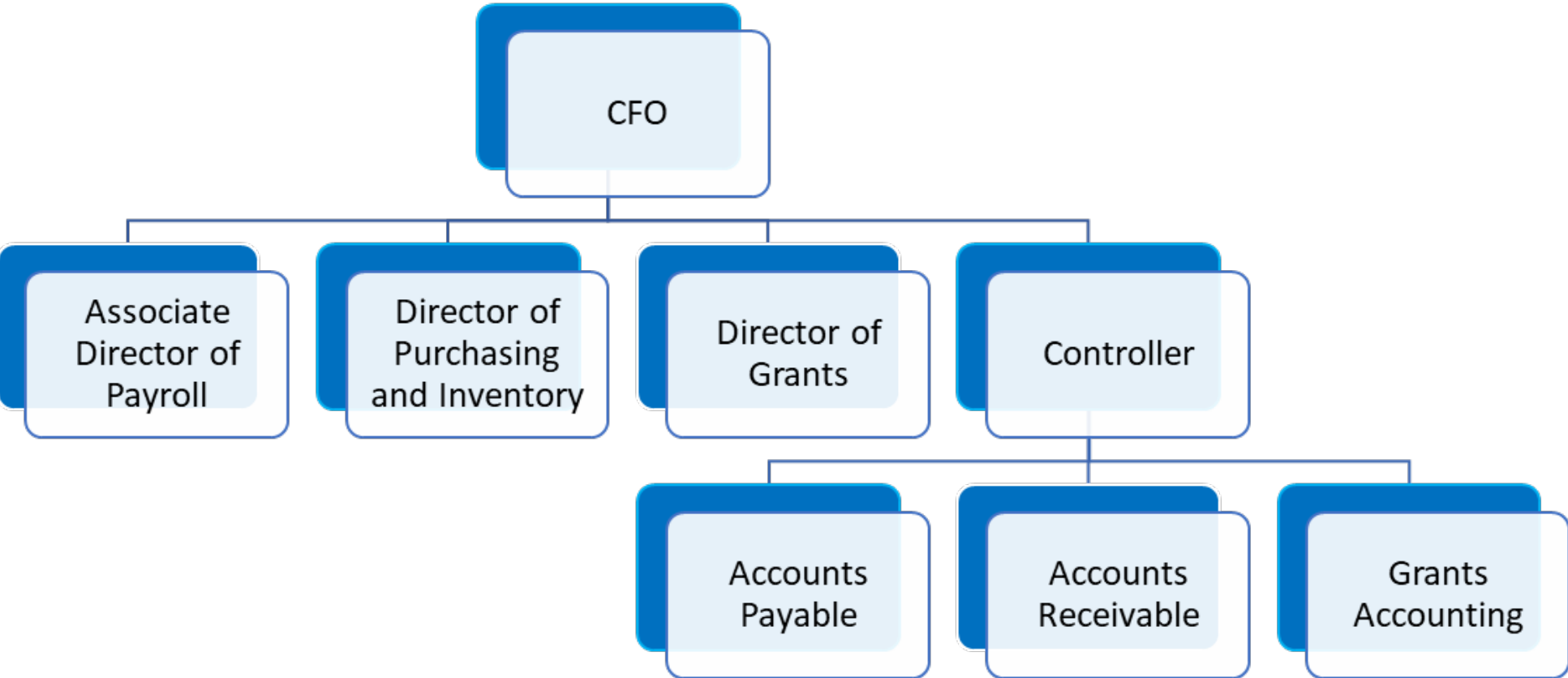


Integration of Grants Office into Finance Division

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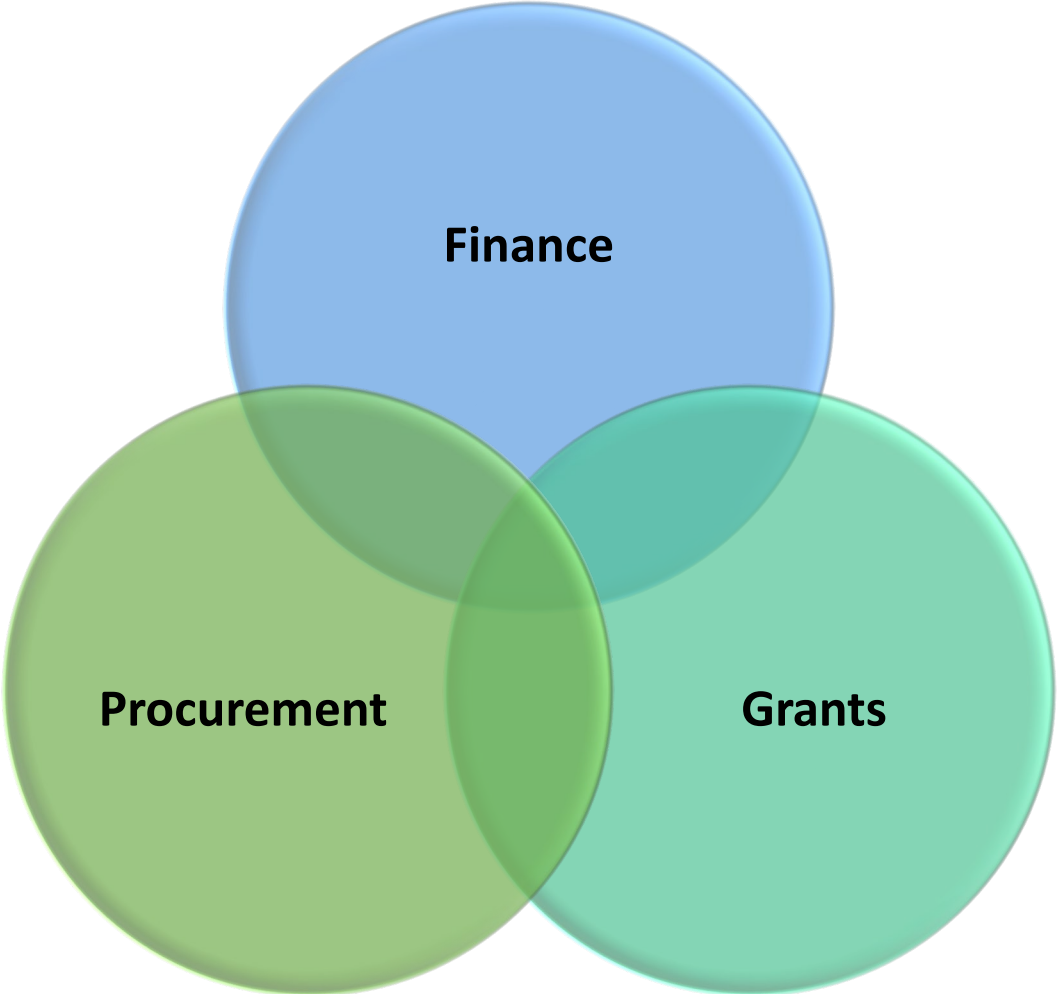
Current Finance Division Structure

Integration of Grants Office into Finance Division



Processes that Overlap of the Grants, Finance and Procurement

Integration of Grants Office into Finance Division

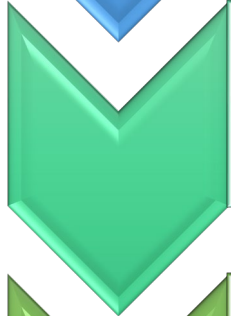


A Culture of Accountability and Transparency

Integration of Grants Office into Finance Division



- Identify pain points, bottlenecks, and compliance challenges that existed in grant management previously



- Clarify decision-making authority, workflow procedures, and communication channels.
- Define roles and responsibilities of staff involved in grant management, finance, and procurement.



- Develop standardized processes and workflows for grant application, approval, budgeting, and reporting.
- Provide training and support to staff for effective utilization of integrated systems.

Implementing Streamlined Processes & Workflows

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Efficiency, Accuracy, and Compliance through Streamlined Procedures

Implementing streamlined processes & workflows



Travel
Authorizations and
Electronic Approvals

Invoice Payments



Formalized Grant
Fiscal Reporting
Procedure

Strategy & Priorities Moving Forward

Integrating new technologies and providing continuous training

Identified a Gap of project management and source to pay process

Coordination with Institutional Research to design assessments

Leveraging our relationships through Affinity groups



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